



**See Us Now Staffing**  
 PO Box 271342  
 Las Vegas, NV 89127  
 Payroll@SeeUsNowStaffing.com



Time Card Week Ending Date						
Employee				Last 4 digits of Social Security #		
Company Assigned To				Employee Phone Number		
DAY	DATE	IN	OUT	LUNCH	REG HOURS	OT HOURS
MON						
TUE						
WED						
THU						
FRI						
SAT						
SUN						
<b>Time Cards due no later than Monday @ noon.</b>				<b>TOTAL</b>		
Employee Signature:				Date:		
Authorized Signature:				Date:		
<b>TOTAL HOURS</b> TO NEAREST QUARTER HOUR. MINIMUM FOUR (4) HOURS PER EMPLOYEE PER DAY. MINIMUM TWO (2) HOURS REPORTING PAY PER EMPLOYEE ARRIVING ON-SITE READY TO WORK				<b>See Us Now Staffing, Inc.</b> <b>PO Box 271342</b> <b>Las Vegas, NV 89127</b> <b>Phone: (702) 902-2448</b> <b>Fax: (702) 291-2448</b> <a href="mailto:Payroll@SeeUsNowStaffing.com">Payroll@SeeUsNowStaffing.com</a>		
<b>IMPORTANT TO CLIENT:</b> BY EXECUTION OF THIS FORM, CLIENT CERTIFIES THAT HOURS SHOWN ARE CORRECT AND THAT CLIENT AGREES TO THE TERMS AND CONDITIONS THAT ARE OUTLINED IN THE SEE US NOW STAFFING COMPANY PROFILE.						